

Hospice Aide Skills Competency Checklist



Employee Name: _____ Date: _____

Position: **Hospice Aide** Team: _____

Please Circle: **New Employee** or **Annual Review** or **Performance Concern**

Activity Assessed	Reviewed and Competent	RN Initials
1. Communication skills including reading, writing, verbal reporting, relaying clinical information to patients, caregivers and other hospice staff		
2. Observation, reporting and documentation of patient status and care or services furnished		
3. Provides services following the plan of care		
4. Reports changes in the patient to the RN as it relates to the plan of care		
5. Reading and recording temperature, pulse & respiration		
6. Basic elements of body function and changes in body function that must be reported to aide's supervisor		
7. Maintenance of a clean, safe and healthy environment		
8. Recognizing emergencies and knowledge of emergency procedures		
9. The physical, emotional and developmental characteristics of the populations served by the Hospice aide, including the need for respect for the patient, his or her privacy, and his or her property		
10. Appropriate and safe techniques in personal hygiene and grooming, including:		
a. Bed bath		
b. Sponge, tub or shower bath		
c. Shampoo, sink, tub or bed		
d. Nail and skin care		
e. Oral hygiene		
f. Toileting and elimination		
11. Safe transfer techniques and ambulation		
12. Normal range of motion and positioning		
13. Adequate fluid and nutrition intake		
13. Standard precaution application/follows infection control guidelines		

COMMENTS _____

RN Signature: _____